

**PAST-PRESIDENT  
(One-Year Term)**

---

- 1. Serve as Chair of the Nominating Committee**
- 2. Develop the ballot for election at annual meeting**
- 3. Develop notice and receive nominations for awards given at annual conference**
- 4. Bring forward nominations before the Board by January**
- 5. Notify all nominators of recipients following the Board's decision**
- 6. If approved by the Board, develop notice and receive grant proposals following the annual conference**
- 7. Carry out other duties as assigned**
- 8. Automatic succession from President-Elect to President to Past-President**